

AGENDA

FRANKLIN CITY COUNCIL
 MONDAY, MARCH 26, 2018 – CITY HALL COUNCIL CHAMBERS – 207 W. SECOND AVE.

6:00 P. M.**Work Session**

- | | | | | | | |
|---|---|---|---|---|---|----------------------|
| A. CALL TO ORDER | • | • | • | • | • | MAYOR FRANK M. RABIL |
| B. Agencies & Organizations FY 2018 – 2019 Requests | | | | | | |
| C. Recess | • | • | • | • | • | MAYOR FRANK M. RABIL |

7:00 P.M.**Regular Meeting**

- | | | | | | | |
|-----------------------------|---|---|---|---|---|----------------------|
| CALL TO ORDER | • | • | • | • | • | MAYOR FRANK M. RABIL |
| PLEASE TURN OFF CELL PHONES | • | • | • | • | • | MAYOR FRANK M. RABIL |
| PLEDGE OF ALLEGIANCE | | | | | | |
| CITIZENS' TIME | | | | | | |

AMENDMENTS TO AGENDA

1. **CONSENT AGENDA**
 - A. Minutes: March 12, 2018 Regular Meeting
 - B. Departmental Reports: February, 2018 (Separate File)
 - C. Proclamation: National Public Safety Telecommunicators Week April 8 – 14, 2018
2. **PUBLIC HEARING**
 - A. Sale of City Property: Airport Industrial Park
3. **FINANCE**
 - A. Financial Report: February, 2018 • • • Tracy Gregory, Interim Finance Director
 - B. FY 2017 – 2018 Budget Amendment # 2018 - 11
4. **OLD/NEW BUSINESS**
 - A. Electric Billing Update • • • R. Randy Martin, City Manager
 - B. USDA Grant Resolution # 2018 – 01 – Police Vehicle Replacement
 - C. City Manager's Report
5. **COUNCIL/STAFF REPORTS ON BOARDS/COMMISSIONS**
6. **CLOSED SESSION**

I move that the Franklin City Council meet in closed session to discuss appointments to boards and commissions; and to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community pursuant to Virginia Code Section 2.2 – 3711 (A) (1) & (5).

Motion Upon Returning to Open Session- I move that the only matters discussed during the closed session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened.
7. **ADJOURNMENT**

UPCOMING ITEMS TO BE SCHEDULED

The items below are intended to be reflective, and not inclusive of all subjects staff is working on to bring forward to City Council in the next two months. Both the time lines and subject matter are subject to change and should not be considered final.

<u>SUBJECT</u>	<u>TENTATIVE TIME LINE</u>
FSEDI Partners in Progress – State of the City - County	Tuesday, March 29, 2018 @ 7:30 a.m. to 9:00 a.m. – Main Event 110 N. Main Street – Downtown Franklin
Spring Amnesty Week	April 2 – 6, 2018
Joint Council/School Board Budget Work Session	April 10, 2018 @ 6:00 p.m. Council Chambers (Tentative)
Council Budget Work Sessions Departmental Requests	6:00 p.m. – April 16th, 17th & 19th, 2018 @ Council Chambers
City Council Elections	Tuesday, May 1, 2018

CONSENT AGENDA

- A. Minutes: March 12, 2018 Regular Meeting**
- B. Departmental Reports: February, 2018 (Separate File)**
- C. Proclamation: National Public Safety Telecommunicators Week April 8 - 14, 2018**

The Franklin City Council held its regular meeting on Monday, March 12, 2018 at 7:00 p.m. in the Council Chambers at City Hall.

Council Members in Attendance: Mayor Frank Rabil, Barry Cheatham, Vice-Mayor; Bobby Cutchins, Mary Hilliard, Greg McLemore, Linwood Johnson and Benny Burgess (Note: Councilman Johnson arrived at 7:15 p.m).

Staff in Attendance: Randy Martin, City Manager; Taylor Williams, City Attorney; Mark Bly, Director of Power and Light; Russ Pace, Director of Public Works; Chief Vince Holt, Director of Emergency Management Services; Brenda Rickman, Commissioner of Revenue and Dinah Babb, Treasurer.

Others in Attendance: Officer Keith Burggraff, Franklin Police Department; Lieutenant Patrick Wilson, Franklin Police Department; Amanda Jarrett, President of FSEDI; Stephen Faleski, Tidewater News Reporter; and Teresa Rose-McQuay; Administrative Assistant and Acting Secretary, Recording Minutes.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by everyone in attendance.

CITIZENS' TIME

Mr. Jerry McCreary of 508 North High Street addressed Council relating concerns about the high utility bills and real estate taxes. Mr. McCreary commented that there is not enough time between receiving the utility bills and the date to pay before late charges are assessed. He stated that he did not see signs of the city showing any progress.

AMENDMENTS TO AGENDA

There were no amendments to the agenda.

CONSENT AGENDA

Minutes: February 20, 2018 Called Meeting; February 21, 2018 Called Meeting; February 26, 2018 Work Session & Regular Meeting; and February 28, 2018 Called Meeting

Mayor Rabil asked if there were any questions or corrections to the February 20, 2018 Called meeting minutes. Hearing none, Mayor Rabil asked for a motion. Vice-Mayor Cheatham made a motion to approve the minutes as presented and Councilman Cutchins seconded it.

The motion was approved by a vote as follows:

Councilman Cutchins, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, ABSTAIN; Councilman Burgess, AYE; and Mayor Rabil, AYE. (Councilman Johnson arrived after the Consent Agenda).

Mayor Rabil asked if there were any questions or corrections to the February 21, 2018 Called meeting minutes. Hearing none, Mayor Rabil asked for a motion. Councilwoman Hilliard made a motion to approve the minutes as presented and Vice-Mayor Cheatham seconded it.

The motion was approved by a vote as follows:

Councilman Cutchins, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, NAY; Councilman Burgess, AYE; and Mayor Rabil, AYE. (Councilman Johnson arrived after the Consent Agenda).

Mayor Rabil asked if there were any questions or corrections to the February 26, 2018 Work Session and Regular meeting minutes. Hearing none, Mayor Rabil asked for a motion. Vice-Mayor Cheatham made a motion to approve the minutes as presented and Councilwoman Hilliard seconded it.

The motion was approved by a vote as follows:

Councilman Cutchins, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, NAY; Councilman Burgess, AYE; and Mayor Rabil, AYE. (Councilman Johnson arrived after the Consent Agenda).

Mayor Rabil asked if there were any questions or corrections to the February 28, 2018 Called meeting minutes. Hearing none, Mayor Rabil asked for a motion. Councilwoman Hilliard made a motion to approve the minutes as presented and Councilman Cutchins seconded it.

The motion was approved by a vote as follows:

Councilman Cutchins, AYE; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, NAY; Councilman Burgess, AYE; and Mayor Rabil, AYE. (Councilman Johnson arrived after the Consent Agenda).

OLD/NEW BUSINESS

Real Estate Property Reassessment 2018

Mayor Rabil recognized Manager Martin who deferred to Brenda Rickman, Commissioner of Revenue to introduce the City's Real Estate Property Assessor; Mr. Steve Wampler of Wampler-Eanes Appraisal Group, LTD. Commissioner Rickman gave a brief overview of the firms accomplishments and experience, then introduced Mr. Wampler to give an overview of the results of the biennial reassessment of real property values for the City of Franklin.

Mr. Wampler reported that this year's assessment shows an overall market improvement compared to either a decline or being flat over the last two cycles since 2012. Mr. Wampler went through the percentages of change and reported that going into the the hearing portion of the reassessment, we are seeing a 2.54% increase overall. Mr. Wampler stated that it will change a little based upon prior experience after the hearings.

Mayor Rabil asked if anyone had any questions.

Councilman McLemore asked for an explanation of the residential increase in the real estate property assessment.

Mr. Wampler stated that it was based on sales of real estate.

Councilman McLemore asked if this was a sign that the City is growing.

Mr. Wampler answered that it is not necessarily the case.

Councilman Burgess stated that he was surprised, based upon everything that was shared with him by acquaintances, to see an increase in values.

Manager Martin stated this is welcome news that the City's property values are progressing. He added that not all property increased in value; some depreciated.

Councilman Burgess asked if the assessor looked at price point comparisons or just all residential.

Councilman Burgess stated that the bigger the house is, the less it sells for according to some observers.

Mr. Wampler stated that they looked at all residential property by a classification system.

Manager Martin stated that among the factors utilized in assessing a home; the age and condition of the home matters.

Mayor Rabil thanked Mr. Wampler and encouraged citizens to come and make an appointment to speak with the assessors regarding any questions they may have.

Mr. Wampler thanked Council for allowing them to serve the City of Franklin as assessors.

Power & Light Department Annual Report

Mayor Rabil recognized Manager Martin to introduce the Power & Light Department Annual Update.

Manager Martin reminded Council that at their request each department has been asked to give an annual update outside of the budget sessions. Manager Martin then recognized Power & Light Director Mark Bly.

Director Bly's annual report was a PowerPoint presentation. The highlights of his report were as follows:

I. Power Costs

- A. He reported on VMEA & Dominion and the City's relationship with each.
- B. No projected retail rate increase at this time for the City.
- C. Increase projected in 2019 of 6.6% for wholesale power costs.
- D. Approximately 6.3% of energy purchased is system losses & not recovered.
- E. 7/1/2017 to 1/31/2018 Energy Purchased vs Billed: Total kWh purchased from VMEA and SEPA - 89,403,524; Total kWh billed to Customers - 84,083,177
- F. VMEA continues to monitor legislation that could have an adverse effect on wholesale power costs. We as members of MEPAV have a voice in Richmond regarding adverse legislation through the VML Legislative Group.
- G. Federal Tax Cut – VMEA continues discussion with Dominion on this issue. There has been no discussion of exact numbers but we have been told VMEA should see some sort of wholesale rate reduction. This reduction will probably not be realized until mid - 2019.

II. Department Personnel

- A. The department consists of 18 positions which are:
 - ▶ 1 - Director

- ▶ 1 - Administrative Assistant
- ▶ 1 - Engineering and Services Superintendent –
 - 3 - Electric System Technicians
- ▶ 1 - Line Superintendent –
 - 4 - Line Tech 1st Class - 1 VACANT
 - 4 – Line Tech 2nd Class - 3 VACANT
 - 3 – Line Tech Apprentice

III. Department Equipment

The department presently has the following equipment:

Bucket Truck – 2 Large (60' reach), 1 Small (48' reach)

2 Digger Trucks

Small One ton dump body truck

Small One ton flatbed body with crane

4 Pickups

2 small SUV

Backhoe

Trencher

IV. Work Orders 7/2017 to 1/2018

Engineering and Services

367 – Turn on Electric

322 – Turn off Electric

396 – Transfer Service

176 – Check Readings

7 – Remove Electric from Premises

15 – Change meter

137 – Disconnect for non-payment

81 – Reconnects

10 – Disconnect for bad check

18 - Theft of Service Investigation

427 – Miss Utility Locates

50+ customers requested meter inspections and rereads in February 2018

V. Line Department

New Service:

1 – 600 amp commercial service

4 – 200 amp residential service

Trouble Call:

40 – Regular work hours

36 – After hours

Miscellaneous:

237 – Miss Utility Locates

92 – Street Light repair

29 - Misc. customer service

16 – removed tree limb from line

3 – Assist Utility Services department with cutoffs

- 138 – Traffic Signal malfunction
- 3 – Demolition permit
- 32 – Pole change out – maintenance
- 3 – Pole change out – accident related

Lighting:

- 3 – New lights
 - 12 – Change out malfunction light to LED
- City has a total of 1386 street and security lights, 981 remain to be changed

VI. In-Kind Services

- ▶ Repair lights at Fair Grounds
- ▶ Assist Parks & Rec contractor locate bad pool control cables
- ▶ Assist Public Works with tree removal
- ▶ Replace flag pole pulley assembly at Armory Park
- ▶ Assist with repair and install of speakers at Armory Field
- ▶ Install Christmas decorations at Barretts Landing and add lights to tree
- ▶ Assist Public Works installing and lighting Christmas Tree at Meadow Ln park

VII. FY 19 Budget proposed as follows:

Operating	\$1,883,842
Capital	\$ 673,089
Energy Cost	\$9,698,581
Fuel Adjustment	\$1,052,516
Transfer to General Fund	\$1,439,393
Transfer to GF – Services	\$ 423,737
Transfer to GF – PILOT	\$ 59,282
Lease Payment	\$ 76,145
Debt Service	<u>\$ 253,652</u>
	TOTAL \$15,560,237

FY18 Budget \$15,405,786

VIII. Capital Improvement Plan FY 19 proposed:

Miscellaneous System Improvements	\$ 200,000
Digger Truck replacement – Unit 8	\$ 230,000
Automated Metering Infrastructure (AMI)	\$1,500,000
LED Street Light Project	\$ 500,000
SCADA Replacement	\$ 280,000
Bucket Truck replacement – Unit 9	\$ 150,000

Director Bly concluded his presentation and stated that he would answer any questions about his presentation.

Councilman McLemore asked about the amount of money loss in energy purchased and why we have it.

Director Bly explained that in all electric departments there is an average of 5% loss due to factors such as energizing wires and meters before they are assigned to a customer. In the City of Franklin there is 142,000 kWh used for street lights that the City pays for that is considered in the system losses. In the eight month cycle being discussed we have lost about \$350,000.

Councilman McLemore asked what the difference is between turn off electric and disconnect for non-payment.

Director Bly stated that the new system cannot differentiate these numbers.

Councilman McLemore stated that the numbers are not reality because they all run together.

Manager Martin explained that disconnects for non-payments and the reconnects are tracked individually.

Councilman McLemore asked if we are responsible for the electricity for the fairgrounds.

Director Bly commented that we are responsible for the repairs of the lighting for the facilities not the electricity; because this is the in-kind service arrangement with the fair board.

Councilman McLemore asked what the transfer to the General Fund for PILOT was.

Director Bly stated that is for payment in lieu of taxes.

Councilman McLemore asked why all the General Fund transfers are not in one category.

Manager Martin stated that they are separate charges. Manager Martin gave a brief explanation of all three transfer line items to the General Fund.

Councilman Burgess asked how long it takes to turn off service, turn on service and transfer of service.

Director Bly stated that typically takes about an hour depending on where the line is on the grid.

Councilman Burgess asked out of the 50+ customers that requested meter inspections and rereads in February, 2018 what was discovered.

Director Bly stated that there were no problems found with any of them.

Councilman Burgess asked Director Bly to explain what is actually being done as far as work load is concerned.

Director Bly stated that not all work that is done can be accomplished in an hour. Depending on the task that is being done some jobs can take up to a couple of weeks to do like installing new service. Manager Martin stated that Power & Light department is also doing a lot of pruning trees in the right-of-way.

Councilman Burgess asked what a SCADA replacement is.

Director Bly stated that SCADA is the Supervisory Control and Data Acquisition which monitors all the delivery points and it is also tied to our load control switches which are a load management device which allows P & L to control some of our customers' water heaters to help with peak monitoring by turning them off during peak hours. Director Bly explained in detail how controlling power during peak hours helps to control the cost of what we pay for power.

Councilman Cutchins asked when utility poles are damaged by vehicle accidents for example and have to be replaced; does the City get reimbursed.

Director Bly stated that once the police report is sent to them, they generate an invoice and send it to the person responsible for the damage. Hopefully they have insurance that pays the City for the damage. Director Bly stated that we do not collect on every one but we do on a good number of them.

Mayor Rabil asked Director Bly to explain the fuel adjustment and how it factors into our electric service.

Director Bly stated that the fuel adjustment rate is provided to us by June 1st of each year. It is a formula that is set by VMEA and Dominion based on a specific accounting formula.

Mayor Rabil asked if we had any long term outages due to the snow events that occurred in January of 2018.

Director Bly reported that the City did not experience any long term outages in that timeframe.

Mayor Rabil asked if the City experienced any outages during the wind event in March, 2018.

Director Bly stated that there was a large tree limb that fell across power lines on Delaware Road that affected 162 customers and lasted approximately two hours.

Mayor Rabil thanked Director Bly and his department for all their hard work in keeping the City's power operating efficiently. Based on experiences of outages in surrounding areas we have had few challenges with our electric service.

Councilman McLemore asked if the \$1.5 million in the Capital Improvement Plan for FY 19 is to install smart meters.

Director Bly stated that yes it is part of that cost.

Mayor Rabil again thanked Director Bly and his department for a job well done.

City Manager's Report

Mayor Rabil recognized Manager Martin to give his report.

Manager Martin reported that the Commissioner of Revenue & Treasurer's office staffs have completed the training prerequisite to the software conversion process for real estate and personal property tax billing applications. The training went well according to the Commissioner and Treasurer. The first week of April is the goal that has been set to complete the conversion of the applications to the new system. City staff has also begun research to collect peer utility providers policy examples for budget billing options toward the Council priority to finalize and offer a plan to customers before July, 2018.

Manager Martin reminded Council of the report Vice-Mayor Cheatham made at the February 26th meeting about the motion made to oppose offshore drilling because of the negative impact it would have on our area. The HRPDC has asked each member community to consider authorizing a letter of opposition to offshore drilling similar to the example enclosed. Manager Martin deferred to Vice-Mayor Cheatham to further comment on this item.

Vice-Mayor Cheatham reminded Council of the interference offshore drilling would cause to the shipping lanes for the Port and the Navy. Currently there is no offshore drilling allowed in Florida which could mean losing Navy carrier groups if Virginia were to allow it. Vice-Mayor Cheatham made a motion that

Council authorize the statement of opposition on this topic similar to that of the HRPDC and Councilman Johnson seconded it.

The motion was approved by a vote as follows:

Councilman Johnson , AYE; Councilman Cutchins, ABSTAIN; Councilwoman Hilliard, AYE; Vice-Mayor Cheatham, AYE; Councilman McLemore, NAY; Councilman Burgess, AYE; and Mayor Rabil, AYE.

Manager Martin also reported that he has collected summary data on the action taken by Council to provide relief in the form of a short-term payment plan for utility customers in response to the elevated utility bills sent in early February, 2018 for usage during the extremely cold weather period between December 21, 2017 and January 21, 2018. Manager Martin stated that he would update Council with additional information at the March 26th meeting including analysis and comparisons of the next billing period for January 21, 2018 to February 21, 2018.

Manager Martin reported that as of 5:00 p.m. today, March 12, 2018, 226 customers made payment arrangements with the City totaling \$82,203.11 for the seven month time period that was authorized by Council; which equates to 4% of our utility customers on the plan. The average customer will pay about \$51.96 a month above the monthly bills during the period.

Councilman McLemore stated that some customers were unaware that they had to sign up for a payment plan and he wanted Council to address that for those citizens because they paid the amount of the prior bill but failed to sign up for the payment plan.

Manager Martin stated that any individual that had paid a portion of the bill would have been advised by staff of the steps of procuring a payment plan and told that if they did make those arrangements then they would have had to by the March 12th deadline. This payment plan information was also released and reported by all the news media, including television and newspaper.

Director Mark Bly and the City Manager have also already identified and held a preliminary meeting with at least one company that has experience doing the analysis of equipment and billing that the Council directed be undertaken. The manager expects to provide cost and other feedback information on procuring these services from an independent third party and report at the March 26th meeting as well.

Manager Martin also reminded Council to review the schedule of upcoming events included in the agenda that are taking place in the near future.

BOARDS & COMMISSIONS

Councilman Johnson reported on the unveiling of the historical marker for Mrs. Pauline C. Morton on Saturday, March 10, 2018 on College Drive near the Ruth Camp Campbell Memorial Library. He advised that the event was well attended and that the opening remarks by Councilwoman Hilliard were very nice.

Mayor Rabil reminded Council of the Partners in Progress meeting being held on Tuesday, March 13, 2018 at the Main Event and encouraged them to attend from 7:30 a.m. – 9:00 a.m. The event is being sponsored by FSEDI.

Councilman Burgess reported that the Franklin High School Robotics team had placed 1st in a recent competition and received the best quality robot award.

Councilman McLemore advised that he would be having a monthly Ward 3 meeting at the Ruth Camp Campbell Memorial Library on March 24, 2018.

Mayor Rabil congratulated the Morton family on the honor that was bestowed upon them and thanked Councilwoman Hilliard for her opening remarks at the event in his stead due to a scheduled prior engagement.

CLOSED SESSION

Councilwoman Hilliard made the motion for the Franklin City Council to meet in closed session to discuss appointments to boards and commissions; and to discuss a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, and consultation with the City Attorney regarding legal matters requiring the provision of legal advice from the City Attorney pursuant to Virginia Code Section 2.2 – 3711 (A) (1) (5) & (8). Vice-Mayor Cheatham seconded the motion.

The motion was approved by a 7 – 0 vote.

Mayor Rabil reconvened the open session at 8:49 p.m. and asked for a motion certifying the closed session.

Councilman Burgess made a motion certifying that the only matters discussed during the closed session were those lawfully exempted from open meeting requirements and identified in the motion by which the closed session was convened. The motion was seconded by Vice-Mayor Cheatham.

The motion was approved by a 7 – 0 vote.

Action Item # 1

Councilman Cutchins made a motion to authorize the City Manager and City Attorney to negotiate termination of the lease agreement with Isle of Wight County for the skating rink facility located near the airport. The motion was seconded by Vice-Mayor Cheatham.

The motion was approved by a 6 – 0 vote (Councilman McLemore had exited the room when the vote was taken).

Action Item # 2

Councilman Burgess made a motion to schedule a public hearing at the March 26, 2018 meeting for the sale of the property known as the Airport Industrial Park and owned by the City including the location of the skating rink. Councilwoman Hilliard seconded the motion.

The motion was approved by a 7 – 0 vote (Councilman McLemore returned to the room for this vote).

Adjournment

Councilman McLemore made a motion to adjourn the meeting which was seconded by Councilwoman Hilliard.

The motion was approved by a 7 – 0 vote.

Mayor Rabil declared the meeting adjourned at 8:53 p.m.

These Minutes for the March 12, 2018 City Council Regular Meeting were adopted on the 26th day of March, 2018.

Mayor

Clerk to City Council



Proclamation
National Public Safety Telecommunicators Week
April 8-14, 2018

Whereas, emergencies can occur at anytime that require police, fire or emergency medical services; and,

Whereas, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and,

Whereas, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the City of Franklin, police-fire-ems communications center; and,

Whereas, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and,

Whereas, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety; and,

Whereas, Public Safety Telecommunicators of the City of Franklin have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and,

Whereas, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

Now, Therefore Be It Resolved. that the City Council of Franklin declares the week of April 8 through 14, 2018 to be National Public Safety Telecommunicators Week in Franklin, VA, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

Signed this 26th day of March 2018

Frank M. Rabil, Mayor
City of Franklin, VA

PUBLIC HEARING

A. Sale of City Property: Airport Industrial Park



*Office Of The City Attorney
H. Taylor Williams, IV*

March 20, 2018

From: H. Taylor Williams, IV
To: Members of City Council
Re: Public Hearing pursuant to Va. Code Section 15.2-1800 (B)
for Franklin Airport Industrial Park

The City ran a Notice for a Public Hearing in the Tidewater News on Sunday, March 18, 2018 regarding the Airport Industrial Park. The only lot developed in the Industrial Park thus far has been the former Skating Rink operated by Isle of Wight County on property owned by the City and leased to Isle of Wight County. The Skating Rink property has been vacant recently. The City and Isle of Wight County have signed an Agreement to voluntarily terminate the Lease Agreement that had existed between the City and the County since the early 1980's. As a result of the Agreement to Terminate the Lease, the City is now the owner of the former Skating Rink building. The City intends to market the Skating Rink property in particular and the Industrial Park in general for sale as land zoned for limited industrial purposes.

Included in the information provided is a color photo of the Industrial Park displaying the park boundaries in yellow. The green areas where trees are located were harvested for timber this past fall. The cut-out area on the west side of Rt. 258 is the location of the Skating Rink. The park presently contains approximately 59 acres once the 2.025 acres of the Skating Rink property is added. The Skating Rink is served by public water and sewer from the City of Franklin. The Skating Rink is also served with electricity by Franklin Power and Light. The entire Industrial Park is located in the Franklin/Isle of Wight shared revenue zone.

Taylor Williams
City Attorney



Growth • Community • Spirit

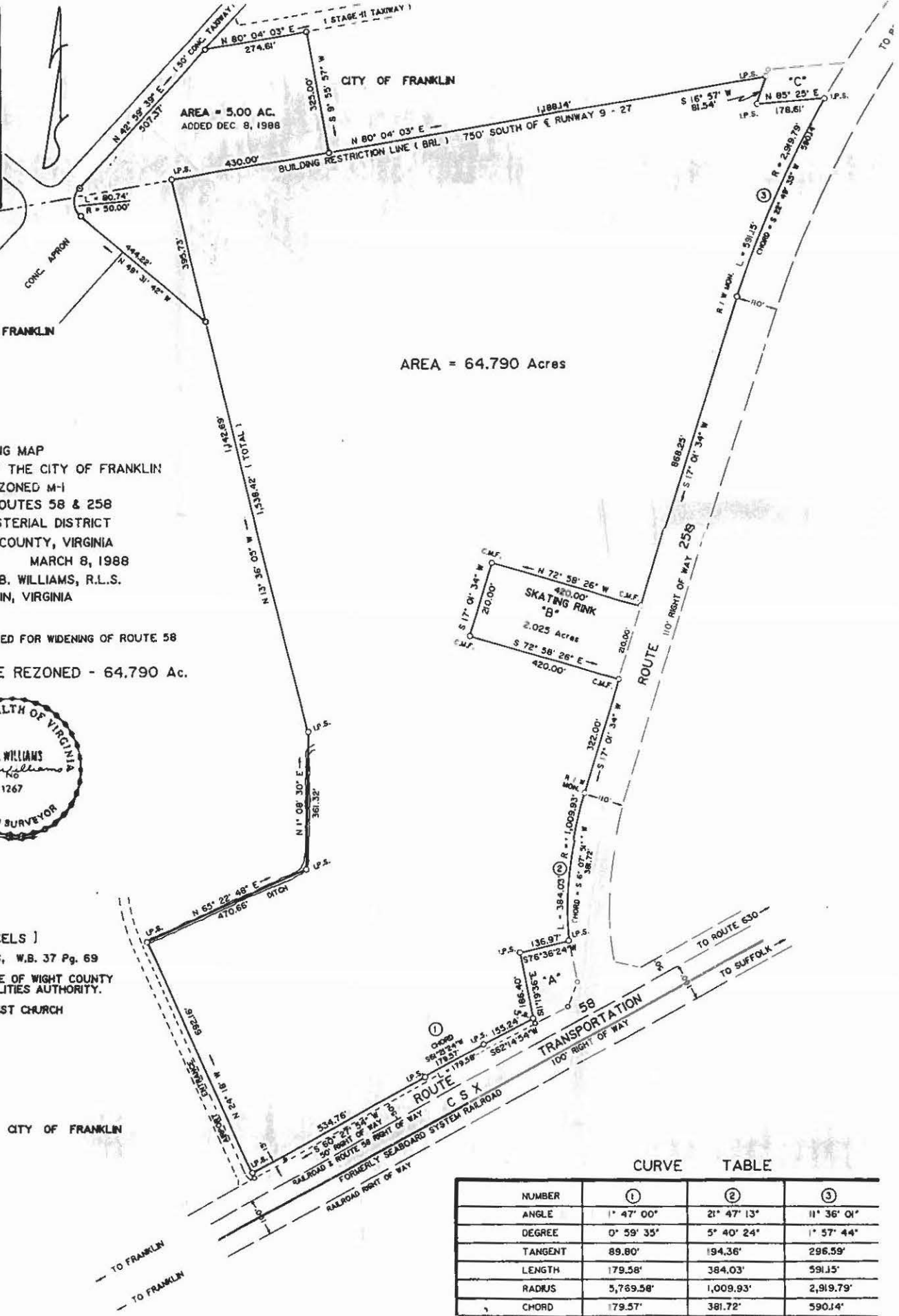
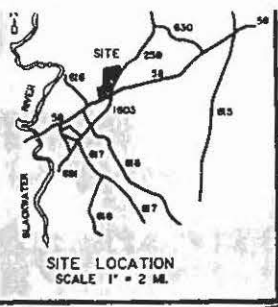
NOTICE OF PUBLIC HEARING

The Franklin City Council will conduct a Public Hearing pursuant to Virginia Code Section 15.2-1800 (B) at its regular meeting to be held on Monday, March 26, 2018 at 7:00 p.m. in Council Chambers, Franklin City Hall, 207 West Second Avenue, Franklin, Virginia 23851 regarding the sale of approximately 64 acres of land located in Isle of Wight County included in the Airport Industrial Park owned by the City of Franklin and fronting on the north side of Rt. 58 and on the west side of Rt. 258 at the intersection of Rt. 58 and Rt. 258.

Any person desiring to express his or her views with respect to the sale of any land located in the Airport Industrial Park should appear at the time and place referenced hereinabove.

The public hearing is to be held at a public facility to be accessible to persons with disabilities. Any persons with questions concerning the accessibility of the facility or those who have need for reasonable accommodations should contact Teresa Rose-McQuay at (757) 562-8508. Persons needing interpreter services for the deaf must notify Mrs. Rose-McQuay at least seven (7) days in advance of the hearing.

Franklin City Council
Robert Randy Martin, Clerk



AREA = 5.00 AC.
ADDED DEC. 8, 1988

AREA = 64.790 Acres

ZONING MAP
SHOWING PROPERTY OF THE CITY OF FRANKLIN
TO BE ZONED M-1
LOCATED ON ROUTES 58 & 258
WINDSOR MAGISTERIAL DISTRICT
ISLE OF WIGHT COUNTY, VIRGINIA
SCALE 1" = 200' MARCH 8, 1988
SURVEY BY B. B. WILLIAMS, R.L.S.
FRANKLIN, VIRGINIA

* DENOTES 15' DEDICATED FOR WIDENING OF ROUTE 58
TOTAL AREA TO BE REZONED - 64.790 Ac.

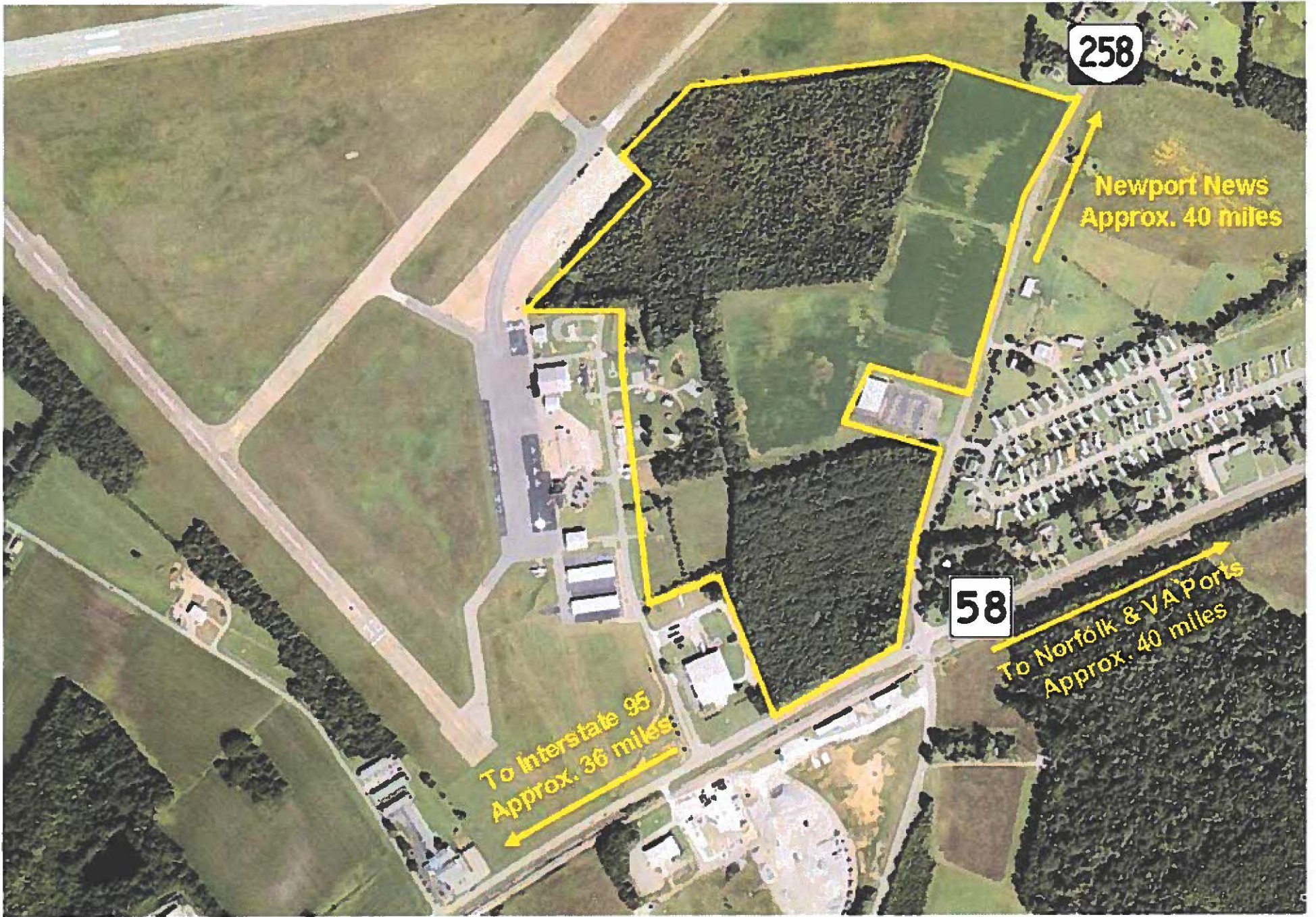


[OUT PARCELS]

- *A* - KATHLEEN H. HAYES, W.B. 37 Pg. 69
- *B* - LEASED TO THE ISLE OF WIGHT COUNTY RECREATIONAL FACILITIES AUTHORITY.
- *C* - ALLEN GROVE BAPTIST CHURCH D.B. 128 PAGE 118



CURVE TABLE			
NUMBER	①	②	③
ANGLE	1° 47' 00"	21° 47' 13"	11° 36' 01"
DEGREE	0° 59' 35"	5° 40' 24"	1° 57' 44"
TANGENT	89.80'	194.36'	296.59'
LENGTH	179.58'	384.03'	591.15'
RADIUS	5,769.58'	1,009.93'	2,919.79'
CHORD	179.57'	381.72'	590.14'



258

Newport News
Approx. 40 miles

58

To Norfolk & VA Ports
Approx. 40 miles

To Interstate 95
Approx. 36 miles

**TERMINATION OF LEASE AGREEMENT BETWEEN
ISLE OF WIGHT COUNTY AND THE CITY OF FRANKLIN**

Whereas, the City of Franklin, Virginia, and the Isle of Wight County Public Recreational Facilities Authority entered into a Lease, dated September 30, 1981, in which the City of Franklin leased a parcel of land located in Isle of Wight County containing 2.025 acres of land situated on the northwest side of Route 258 and having a current mailing address of 32510 Walters Highway, Franklin, Virginia to the Isle of Wight County Public Recreational Facilities Authority for a term to expire July 1, 2021 unless sooner terminated; and,

Whereas, on May 6, 2002, a Resolution of Dissolution was adopted by the Board of Supervisors of Isle of Wight County, in accordance with Section 15.2-5616 of the Code of Virginia (1950, as amended), whereby title to all properties owned or leased by the Authority would vest in the Board of Supervisors of Isle of Wight County; and,

Whereas, the lease provides the property will remain occupied and will be kept in good state of repair; and

Whereas, the City of Franklin and Isle of Wight County have mutually agreed to terminate the Lease pursuant to Article XIII of the Lease;

Now, Therefore, the City of Franklin does terminate this lease and Isle of Wight County does consent to the termination of the lease this 16th day of March 2018.

THIS SPACE IS INTENTIONALLY LEFT BLANK

City of Franklin, Virginia

By: [Signature]
Mayor

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF Franklin, to wit:

I, Teresa L. Rose-McQuay, a Notary Public in and for the State and County aforesaid, do certify that Franklin, Mayor of the City of Franklin did sign the foregoing writing, on behalf of the City of Franklin, Virginia and did acknowledge the same before me this 16th day of March 2018.

Teresa L. Rose-McQuay
Notary Public

My commission expires: February 28, 2019



Isle of Wight County, Virginia

By: [Signature]
Chairman

COMMONWEALTH OF VIRGINIA

CITY/COUNTY OF Isle of Wight, to wit:

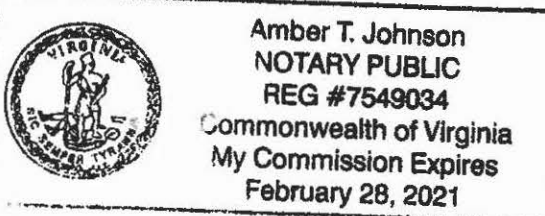
I, Amber T. Johnson, a Notary Public in and for the State and County aforesaid, do certify that Rudolph Jefferson, Chairman of the Board of Supervisors, did sign the foregoing writing, on behalf of the Isle of Wight County, Virginia and did acknowledge the same before me this 15 day of March 2018.

Amber T. Johnson
Notary Public

My commission expires: 2/28/2021

Approved as to form:

[Signature]
Mark C. Popovich
County Attorney



FINANCE

- A. Financial Report: February, 2018**
- B. FY 2017 – 2018 Budget Amendment # 2018 – 11**



HIGHLIGHTS – GENERAL FUND
Ending February 28, 2018

Based on Unaudited Financial Data

Basis of Reporting

- The information enclosed in the City's Financial Report for the period ending February 28, 2018.
- The report contains provisions for most revenue and expenditure accruals.
 - Reflects 8 months of revenue & expenditures in most cases (where noted, the 8th month has been estimated) – modified accrual basis of accounting.
- Financial Report presentation is consistent with department's objectives to:
 - Report timely, relevant, understandable and accurate financial data
 - Promote accountability through monitoring, assessment and reporting.

Revenue Highlights – Tax Collections

- ❑ Overall General Property Taxes collections of \$4.54m is up from FY17 collections of \$4.46m. There are five major sources included in General Property Taxes:
 - ❑ Real Estate taxes (Current & Delinquent)
 - ❑ Personal Property (Current & Delinquent)
 - ❑ Penalty and Interest on Taxes
 - ❑ Public Service Corporation taxes
 - ❑ Machinery & Tools Taxes

Revenue Highlights – Tax Collections

- ❑ Current Real Estate taxes of \$2.67mil are at 49.4% of budget and 1.4% higher than prior year period collections of \$2.64mil.
- ❑ Delinquent RE taxes of \$206k are at 93.7% of budget and 12.53% higher than prior year period collections of \$183k.
- ❑ Current Personal Property taxes of \$1.45mil are at 93.2% of budget and .34% higher than prior year period collections of \$1.44mil.
- ❑ Delinquent Personal Property taxes of \$36k are at 81.0% of budget and 51.4% higher than prior year period collections of \$24.1k.
- ❑ Penalties and Interest of \$76.8k are at 59.1% of budget and 4.8% lower than prior year period collections of \$80.7k.
- ❑ Public Service Corporation taxes of \$75k are at 108.9% of budget.

General Property Taxes- Overall BUDGET COMPARISON-Cash Basis

REVENUE SOURCE	2017-2018	ACTUAL	BUDGET	2016-2017	ACTUAL	BUDGET
	BUDGET	Current Year	%	BUDGET	Prior Year	%
Real Estate Taxes-Current	\$ 5,421,074	\$ 2,676,649	49.4%	\$ 5,447,115	\$ 2,639,788	48.5%
Real Estate Taxes-Delinquent	220,000	206,110	93.7%	240,000	183,153	76.3%
Personal Property Taxes-Current	1,551,897	1,446,637	93.2%	1,500,000	1,441,804	96.1%
Personal Property Taxes-Delinquent	45,000	36,469	81.0%	45,000	24,094	53.5%
Machinery & Tools	21,050	20,024	95.1%	23,578	20,114	85.3%
Penalties & Interest Taxes	130,000	76,840	59.1%	155,000	80,717	52.1%
Public Service Corporation Taxes	68,614	74,698	108.9%	61,818	68,614	111.0%
GENERAL PROPERTY TAX	\$ 7,457,635	\$ 4,537,427	60.8%	\$ 7,472,511	\$ 4,458,284	59.7%

Current	\$ 4,537,427
Prior Year	\$ 4,458,284
Net Change \$	79,143
Net Change %	1.78%

Local Tax Revenue - (Prior Year Comparison) – Modified Accrual Basis

	Meals Taxes	Lodging Taxes	Cigarette Taxes	Sales Taxes	Total
Feb-18	993,606	107,197	188,029	1,200,189	2,489,021
Feb-17	981,489	90,803	203,281	1,205,027	2,480,600
Prior Year \$	12,117	16,394	(15,252)	(4,838)	8,421
Prior Year %	1.23%	18.05%	-7.50%	-0.40%	0.34%

At eight (8) months into the fiscal year, it is projected that the Local Tax Revenue sources will be short \$39,471 of meeting the targeted projections.

Local Tax Revenue (Budget per Actual Comparison)-(Modified Accrual Basis)

Benchmark – 66.7%

	FY 17-18 Budget	2/28/2018	% of Budget Realized
Local Sales & Use*	\$ 1,873,000	\$ 1,200,189	64.1%
Cigarette Taxes	\$ 330,000	\$ 188,029	57.0%
Meals Taxes*	\$ 1,440,000	\$ 993,606	69.0%
Lodging Taxes*	\$ <u>130,000</u>	\$ <u>107,197</u>	<u>82.5%</u>
Total Local Tax Revenue	\$ 3,773,000	\$ 2,489,021	66.0%

*prepared on modified accrual basis - revenue sources include a one or two month projection based on prior history

At eight (8) months into the fiscal year, it is projected that local sales tax revenue and cigarette tax revenue will not meet targeted projections; net projected deficit of all Local Tax Revenue sources is \$39,471 at the end of February 2018.

Revenue & Expenditure Summary – Cash Basis

- General Fund **revenue** at the end of the period totaled \$12.68 mil and represented 59.83% of budget; when compared to the prior year period of \$12.74 mil, this is a \$61k decrease.
- General Fund **expenditures** at the end of the period totaled \$9.49 mil and represented 56.49% of the total budget; when compared to the prior year period of \$9.99 mil, this is a \$502k decrease.

General Fund Revenue – Prior Year Comparison - Cash Basis

Account Description	Prior Year Revenue	Budgeted	YTD Revenue	Balance/Excess/Deficit	% Realized	Prior Year Variance
REAL ESTATE TAXES	2,822,942	5,641,074	2,882,758	(2,758,316)	51.10%	(59,817)
PUBLIC SERVICE CORPORATION TAXES	68,614	68,614	74,698	6,084	108.87%	(6,084)
PERSONAL PROPERTY TAXES	1,465,898	1,596,897	1,483,106	(113,791)	92.87%	(17,209)
MACHINERY & TOOLS TAXES	20,114	21,050	20,024	(1,026)	95.13%	89
PENALTIES AND INTEREST	80,717	130,000	76,840	(53,160)	59.11%	3,877
OTHER LOCAL TAXES	903,771	1,873,000	900,141	(972,859)	48.06%	3,630
UTILITY TAXES	386,410	516,000	371,140	(144,860)	71.93%	15,270
BUSINESS LICENSE TAXES	588,859	950,000	536,536	(413,464)	56.48%	52,323
BUSINESS LICENSE TAXES-PENALTY	1,034	1,000	370	(630)	36.99%	664
MOTOR VEHICLE LICENSES	128,291	172,000	123,667	(48,333)	71.90%	4,623
MOTOR VEHICLE LICENSES-PENALTY	11,862	26,000	10,731	(15,269)	41.27%	1,131
BANK STOCK TAXES	-	56,200	-	(56,200)	0.00%	-
TAXES ON RECORDATION AND WILLS	41,250	46,000	31,648	(14,352)	68.80%	9,602
CIGARETTE TAXES	203,281	330,000	188,029	(141,971)	56.98%	15,252
LODGING TAXES	79,454	130,000	93,797	(36,203)	72.15%	(14,343)
MEALS TAX	858,803	1,440,000	869,405	(570,595)	60.38%	(10,602)
PROBATE TAXES	3,063	3,100	2,531	(569)	81.64%	532
PERMITS AND OTHER LICENSES	1,630	3,000	1,368	(1,633)	45.58%	263
PERMITS AND OTHER LICENSES	121,676	544,604	(55,588)	(600,192)	-10.21%	177,264
FINES AND FORFEITURES	18,319	37,000	17,454	(19,546)	47.17%	864
REVENUE FROM USE OF MONEY	510	600	1,151	551	191.83%	(641)
REVENUE FROM USE OF PROPERTY	177,329	224,847	168,664	(56,183)	75.01%	8,665
CHARGES FOR CURRENT SERVICES	3,386	9,500	3,865	(5,635)	40.68%	(479)
CHARGES FOR CURRENT SERVICES	-	-	4,533	4,533	0.00%	(4,533)
CHARGES FOR OTHER PROTECTION	166,458	428,051	326,252	(101,799)	76.22%	(159,795)
CHARGES FOR OTHER PROTECTIONS	8,388	17,150	8,936	(8,214)	52.11%	(548)
MISC BILLING SERVICES	6,020	-	1,302	1,302	0.00%	4,718
CHG FOR SANITATION & WASTE REMOVAL	8,771	9,900	5,047	(4,853)	50.98%	3,724
CHARGES FOR ADMIN-FUNDS	643,245	961,720	641,147	(320,573)	66.67%	2,099
RECREATIONAL FEES	3,336	7,500	6,539	(961)	87.18%	(3,202)
MISCELLANEOUS	997,706	1,294,286	1,159,786	(134,500)	89.61%	(162,080)
RECOVERED COSTS	144,979	404,400	140,567	(263,833)	34.76%	4,412
NON-CATEGORICAL AID STATE	1,298,276	1,643,897	1,286,397	(357,500)	78.25%	11,879
SHARED EXPENSES	45,817	80,715	46,876	(33,839)	58.08%	(1,059)
SHARED EXPENSES	39,188	73,089	40,014	(33,076)	54.75%	(825)
SHARED EXPENSES	-	35,000	-	(35,000)	0.00%	-
CATEGORICAL AID - STATE	1,368,649	2,367,687	1,162,384	(1,205,303)	49.09%	206,265
CATEGORICAL AID -FEDERAL GOVERNMENT	21,995	47,715	47,103	(612)	98.72%	(25,108)
General Fund Revenue Total (Less Other Financing Sources)	12,740,039	21,191,596	12,679,218	(8,512,378)		60,821

General Fund Expenditures – Prior Year Comparison – Cash Basis

Account Description	Prior Year Expenditures	Budgeted	YTD Expenditures	Balance/Excess/Deficit	% Expended	Prior Year Variance
**CITY COUNCIL **	104,412	163,126	110,829	52,297	67.94%	(6,418)
CITY MANAGER *****	125,855	217,303	128,919	88,384	59.33%	(3,065)
CITY ATTORNEY *****	121,131	162,248	114,838	47,410	70.78%	6,293
MANAGEMENT SERVICES & HR*****	57,964	176,148	63,531	112,617	36.07%	(5,568)
COMMISSIONER OF THE REVENUE *****	170,288	274,795	172,370	102,425	62.73%	(2,082)
REAL ESTATE ASSESSOR *****	32,599	122,405	55,719	66,686	45.52%	(23,120)
CITY TREASURER *****	190,100	339,921	192,416	147,505	56.61%	(2,316)
ACCOUNTING *****	212,330	374,861	238,748	136,113	63.69%	(26,418)
PURCHASING & GENERAL SERVICES****	58,692	74,794	38,320	36,474	51.23%	20,372
UTILITY COLLECTIONS & BILLING *****	155,622	256,793	145,138	111,655	56.52%	10,484
INSURANCE *****	120,031	195,232	122,826	72,406	62.91%	(2,795)
INFORMATION TECHNOLOGY*****	102,862	341,330	107,227	234,103	31.41%	(4,365)
BOARD OF ELECTIONS *****	68,982	176,400	73,689	102,711	41.77%	(4,708)
CIRCUIT COURT ***	-	7,662	-	7,662	0.00%	-
GENERAL DISTRICT COURT ***	9,081	18,091	9,272	8,819	51.25%	(191)
CLERK OF CIRCUIT COURT ***	-	57,283	-	57,283	0.00%	-
SHERIFF'S OFFICE ***	-	136,692	-	136,692	0.00%	-
DISTRICT COURT SERVICE ***	63,394	70,070	56,805	13,265	81.07%	6,589
COMMONWEALTH'S ATTORNEY ***	22,000	58,605	22,000	36,605	37.54%	-
WESTERN TIDEWATER REGIONAL JAIL**	921,980	921,980	921,983	(3)	100.00%	(3)
POLICE ***	1,986,551	3,215,656	2,097,163	1,118,493	65.22%	(110,612)
E - 911 *****	399,948	999,117	311,303	687,814	31.16%	88,645
EMERGENCY MANAGEMENT SERVICES ***	1,496,052	2,379,811	1,523,107	856,704	64.00%	(27,055)
BUILDING INSP & CODE ENFORCEMENT***	301,332	518,173	332,669	185,504	64.20%	(31,338)
ANIMAL CONTROL*****	56,666	121,604	46,876	74,728	38.55%	9,790
PUBLIC WORKS-STREET MAINTENANCE****	1,097,170	2,057,025	892,402	1,164,623	43.38%	204,769
PUBLIC WORKS-SNOW REMOVAL****	15,208	13,000	6,105	6,895	46.96%	9,103
PUBLIC WORKS-GARAGE****	154,653	234,602	150,198	84,404	64.02%	4,455
BUILDING MAINTENANCE-GENERAL*****	432,941	680,494	423,642	256,852	62.26%	9,299
BUILDING MAINTENANCE-ARMORY***	24,101	-	18,076	(18,076)	0.00%	6,026
BUILDING MAINTENANCE-CITY HALL****	127,085	200,796	133,808	66,988	66.64%	(6,723)
BLDG MAINTENANCE-SOC SERVICES****	52,337	83,244	47,462	35,782	57.02%	4,875
BUILDING MAINTENANCE-HEALTH DEPT***	13,293	34,716	12,025	22,691	34.64%	1,268
HEALTH DEPARTMENT*****	55,000	110,000	110,000	-	100.00%	(55,000)
MENTAL HEALTH*****	-	36,958	-	36,958	0.00%	-
RECREATION*****	253,409	388,927	268,292	120,635	68.98%	(14,883)
CEMETERIES*****	27,744	42,448	28,059	14,389	66.10%	(315)
SENIOR CITIZENS TITLE III ***	-	6,659	-	6,659	0.00%	-
SENIOR CITIZENS NUTRITION ***	30,385	45,489	29,071	16,418	63.91%	1,315
LIBRARY*****	218,562	304,103	214,335	89,768	70.48%	4,226
PLANNING AND ZONING****	115,867	305,356	163,574	141,782	53.57%	(47,706)
BEAUTIFICATION COMMISSION ****	2,917	21,867	1,946	19,921	8.90%	971
DOWNTOWN DEVELOPMENT *****	60,135	110,000	64,375	45,625	58.52%	(4,240)
PAYMENTS TO SOUTHAMPTON COUNTY ***	500,000	700,000	-	700,000	0.00%	500,000
NON-DEPARTMENT MISCELLANEOUS***	39,387	55,000	46,654	8,346	84.83%	(7,267)
General Fund Expenditure Total	9,998,065	16,810,784	9,495,774	7,315,010		502,291



Financial Reports

ENTERPRISE FUNDS

For the period ending February 28, 2018

Based on Unaudited Financial Data

Airport Fund

- **Revenue Analysis**
 - Fuel sales and airport rental fees are above target with 73% of budgeted realized.
- **Expense Analysis**
 - Expenses in the fund are below target with 58% of budget expended (net of capital outlay and transfers).
- **Cash Balance**
 - Cash balance in the Airport Fund is \$315,727.

Water & Sewer Fund

- **Revenue Analysis**

- Revenue from the sale of water and sewer service charges of \$2.34 mil at the end of the period is slightly above target at 69% of budget. Sale of water is comparable to the prior year and sewer service charges are lower than prior year by \$20k.

- **Expense Analysis**

- Expenses in the fund are \$1.1mil and tracking \$63k higher than the prior year (net of capital outlay, debt service and transfers); expenses in the current year for the sewer division are higher than the prior year while expenses associated with the water division and waste water treatment plant are comparable to the prior year.

- **Cash Balance**

- The cash balance in the fund at the end of the month is \$1.42 mil down from the \$1.66 million reported last month and 9.03% less than the \$1.56 mil reflected in the prior year period.

Solid Waste Fund

- **Revenue Analysis**

- Revenue for the Solid Waste Fund is slightly below target with revenue at \$877k or 65.6% of budget and is slightly higher than the prior year period collections of \$864k.

- **Expense Analysis**

- Expenses in the fund at \$491k are below target with 55.3% of budget expended (net of capital outlay, debt service and transfers).

Solid Waste Fund – Cash Balance

Cash balance - \$132,974

	Month	FY 16-17	FY 17-18
	June	\$409,400	\$240,652
	July	\$410,551	\$271,649
	August	\$425,486	\$265,937
	September	\$420,154	\$275,027
	October	\$416,155	\$274,940
	November	\$422,723	\$265,379
	December	\$411,298	\$257,988
	January	\$418,851	\$255,839
	February	\$445,948	\$132,974
	March	\$252,699	
	April	\$260,852	
	May	\$246,169	
	June	\$240,652	

Electric Fund

- **Revenue Analysis**

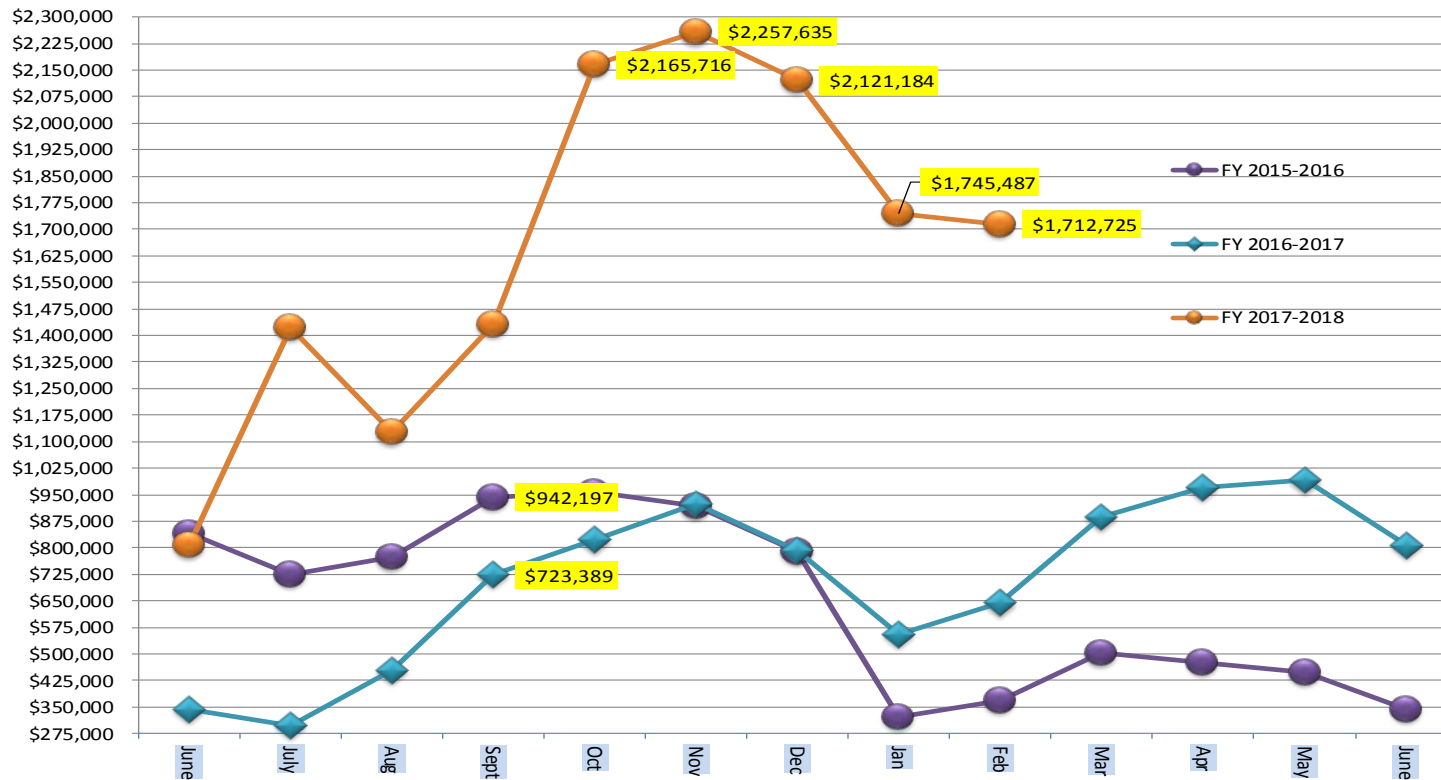
- Revenue from energy sales at \$10.9 mil is slightly above target at 71.95% of budget; below is a snapshot of prior year billed service revenue, current year budget, actual and % of budget realized:

Account Description	Prior Revenue	Anticipated	YTD Revenue	% Realized
Sale of Electricity -Fuel Adj	\$ 209,903	\$ 1,104,300	\$ 799,754	72.4%
Sale of Electric Energy-Residential	5,773,665	7,998,896	6,025,653	75.3%
Sale of Electricity-Commercial	4,145,466	6,165,246	4,154,326	67.4%
Cycle & Save	(79,529)	(119,129)	(79,350)	66.6%
	<u>\$ 10,049,505</u>	<u>\$ 15,149,313</u>	<u>\$ 10,900,383</u>	

- **Expense Analysis**

- With an accrual of \$956k, expenses associated with the sale of energy for 8 months of the fiscal year will be \$7.7 mil and will be below budget at 60.9% of the total budget (net of capital outlay, debt service and transfers). This is lower than the prior year period of \$7.9 mil primarily due to the VMEA Transmission Peak Shaving True-Up credit in September 2017 of \$544k.

ELECTRIC FUND CASH ANALYSIS



ELECTRIC FUND CASH ANALYSIS

	FY 2012-2013	FY 2013-2014	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018
6/30	\$ 365,374	\$ 643,257	\$ 882,030	\$ 842,112	\$ 343,328	\$ 807,485
7/31	\$ 232,177	\$ 642,085	\$ 957,000	\$ 724,794	\$ 276,984	\$ 1,421,109
8/31	\$ 179,939	\$ 672,538	\$ 1,095,099	\$ 774,246	\$ 453,148	\$ 1,127,645
9/30	\$ 272,263	\$ 784,569	\$ 1,220,000	\$ 942,197	\$ 729,003	\$ 1,431,729
10/31	\$ 346,776	\$ 904,924	\$ 1,273,878	\$ 956,592	\$ 822,659	\$ 2,165,716
11/30	\$ 359,027	\$ 876,767	\$ 1,327,621	\$ 919,275	\$ 922,617	\$ 2,257,635
12/31	\$ 287,190	\$ 733,859	\$ 1,284,717	\$ 788,629	\$ 791,600	\$ 2,121,184
1/31	\$ 389,986	\$ 438,344	\$ 1,004,954	\$ 322,369	\$ 554,258	\$ 1,745,487
2/28	\$ 287,764	\$ 559,511	\$ 805,356	\$ 366,352	\$ 644,526	\$ 1,712,725
3/31	\$ 370,727	\$ 803,846	\$ 881,641	\$ 502,204	\$ 888,414	
4/30	\$ 412,409	\$ 751,999	\$ 906,867	\$ 474,040	\$ 970,688	
5/31	\$ 672,007	\$ 908,047	\$ 968,713	\$ 448,880	\$ 990,559	
6/30	\$ 643,257	\$ 882,157	\$ 842,112	\$ 343,328	\$ 807,485	

Cash in the Electric Fund at \$1,712,725 decreased by \$32,762 from the prior month period.

Policy Evaluation:

Cash is above minimum policy guideline of \$1.494 million by \$218K.

ELECTRIC FUND BILLED VERSUS PAYMENT ANALYSIS

FY 2017-2018 REVENUE BILLED VERSUS PAYMENTS COLLECTED ANALYSIS

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Totals
ADJUSTED BILLING	\$1,531,215.11	\$1,286,453.86	\$990,137.18	\$1,028,737.71	\$1,142,100.75	\$1,540,538.63	\$2,010,902.27	\$1,409,579.41	\$10,939,664.92
TOTAL PAYMENTS**	\$890,694.86	\$1,561,334.22	\$1,399,586.77	\$1,134,434.73	\$978,646.24	\$997,043.24	\$1,176,450.57	\$1,793,078.75	\$9,931,269.38
Variance (collected over billed)	(\$640,520.25)	\$274,880.36	\$409,449.59	\$105,697.02	(\$163,454.51)	(\$543,495.39)	(\$834,451.70)	\$383,499.34	(\$1,008,395.54)

The monthly "Adjusted Billing" reflects billings that are not due until the next month. The monthly "Total Payments" reflects payments received for previous months' billings.

FY 2016-2017 REVENUE BILLED VERSUS PAYMENTS COLLECTED ANALYSIS

	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Totals
ADJUSTED BILLING	\$1,331,565.63	\$1,368,230.33	\$1,182,707.53	\$921,613.12	\$1,245,028.67	\$1,321,069.00	\$1,410,928.65	\$1,288,793.92	\$10,069,936.85
TOTAL PAYMENTS**	\$1,027,103.65	\$1,270,296.21	\$1,328,762.17	\$1,214,391.35	\$995,069.16	\$1,055,151.00	\$1,289,237.22	\$1,480,191.24	\$9,660,202.00
Variance (collected over billed)	(\$304,461.98)	(\$97,934.12)	\$146,054.64	\$292,778.23	(\$249,959.51)	(\$265,918.00)	(\$121,691.43)	\$191,397.32	(\$409,734.85)

BUDGET AMENDMENT # 2018-11

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FRANKLIN, VIRGINIA that the 2017-2018 City Budget is hereby amended to:

1. recognize revenues from the Commission for the Arts and to appropriate such revenue for new uses;
2. reduce appropriations in EMS department and transfer to Foundation Grant to fund equipment;
3. carry forward FY17 unspent appropriation for Obici Healthcare Grant in the Social Services fund; and
4. additional State appropriation to Social Services for Child Welfare Substance Abuse & Supplemental Services with required local match.

		2017-2018	AMENDED	INCREASE
		BUDGET	BUDGET	(DECREASE)
100	<u>GENERAL FUND</u>			
	REVENUE			
24040-0008	Arts Grant-Matching Funds	\$5,000	\$9,500	\$4,500
41050-0150	Use of Unassigned Fund Balance	914,029	914,258	229
				\$4,729
	EXPENDITURES			
11010-5699	Contributions to Community Organizations	\$47,521	\$52,021	\$4,500
32100-6004	Supplies Medical & Lab	11,400	9,400	(2,000)
32100-6011	Uniforms & Wearing Apparel	23,000	17,000	(6,000)
32100-8101	Fire Hose & Equipment	42,460	40,660	(1,800)
32100-8102	Office Furniture & Equipment	2,000	0	(2,000)
32100-8115	Rescue Equipment	9,592	5,592	(4,000)
93100-9220	Transfers to Foundation Grant	0	15,800	15,800
93100-9253	Transfers to Social Services	497,205	497,434	229
				\$4,729
201	<u>SOCIAL SERVICES FUND</u>			
	REVENUE			
18990-1804	Obici Healthcare Grant	\$0	\$12,553	\$12,553
24040-0102	Categorical Aid-State	493,795	495,042	1,247
41050-0004	From Prior Budget - Carryover	0	19,101	19,101
41050-0100	Transfers From General Fund	497,205	497,434	229
				\$33,130

	EXPENDITURES			
53110-9008	Obici Healthcare Grant	\$0	\$31,654	\$31,654
83000-1300	Child Welfare Substance Abuse	0	1,476	1,476
				\$33,130
220	FOUNDATION GRANTS			
	REVENUE			
41050-0100	Transfers from General Fund	\$0	\$15,800	\$15,800
				\$15,800
	EXPENDITURES			
32100-5848	Camp Foundation Grant Fire	\$20,105	\$35,905	\$15,800
				\$15,800

*Certified copy of resolution adopted by
Franklin City Council.*

Clerk to the City Council



Franklin Fire and Rescue

100 South Main Street • Post Office Box 179 • Franklin, Virginia 23851
(757) 562-8581 • Fax (757) 562-6340 • Email vholt@franklinva.com

Vince Holt
Director of Emergency Services

DATE: March 20, 2018
TO: Mrs. Tracy Gregory – Finance Director
FROM: Chief Vince Holt
REF: Budget Transfer

I would like to request the following funds to be transferred to the Emergency Management Services line item Camp Foundation Grant Fire – 220-4-32100-5848:

- 100-4-32100-6004 – Supplies Medical & Lab - \$ 2,000.00
- 100-4-32100-6011 – Uniforms & Wearing Apparel - \$ 6,000.00
- 100-4-32100-8102 – Office Furniture & Equipment - \$ 2,000.00
- 100-4-32100-8101 – Fire Hose & Equipment - \$ 1,800.00
- 100-4-32100-8115 – Rescue Equipment - \$ 4,000.00

Total of Requested Transfers \$15,800.00

The above transfers will allow for the purchase of PhysioControl LIFEPAK 15 V4 heart monitor/defibrillators which will replace two of our current units that can no longer be serviced due to their age. We received a donation of \$50,000 from the Camp Foundation to assist with this purchase.

If you have any questions, please give me a call.



Rec'd, 6.26.17

COMMONWEALTH of VIRGINIA

Commission for the Arts

MAIN STREET CENTRE
600 EAST MAIN STREET
SUITE 330
RICHMOND, VA 23219

MARGARET G. VANDERHYE
EXECUTIVE DIRECTOR

BOARD/COMMISSION MEMBERS

SHELLEY KRUGER WEISSBERG
CHAIR
WILLIAMSBURG, VA

JOHN V. RAINERO
VICE CHAIR
BRISTOL, VA

FAYE BAILEY
SECRETARY
PORTSMOUTH, VA

ROBERT (BOB) BEHR
CHINCOTEAGUE ISLAND, VA

DOROTHY S. BLACKWELL
LEXINGTON, VA

MATTHEW CONRAD
RICHMOND, VA

GRACE WOLF CUNNINGHAM
HERNDON, VA

LORITA COPELAND DANIELS
SPOTSYLVANIA, VA

JAY H. DICK
ALEXANDRIA, VA

ABIGAIL GÓMEZ
WINCHESTER, VA

JO HODGIN
ANNANDALE, VA

WANDA JUDD
LYNCHBURG, VA

KATHLEEN O'HARE
CHATHAM, VA

June 21, 2017

Melissa Rollins, Finance Director
Franklin, City of
P.O. Box 179
Franklin, VA 23851

Grant I.D. #: 18-0413
Federal I.D. #: 546001284

Local Government Challenge Grant: \$4,500
Vendor I.D. # 0000052054

Dear Ms. Rollins;

It is a pleasure to inform you that the Virginia Commission for the Arts has awarded your locality a Local Government Challenge Grant for FY18 in the amount on the reference line above.

Your signature on the certification of assurances attached to the application indicated your agreement to the grant conditions. Any changes in the distribution of either the local or state funds must be reported to the Commission staff. In all published materials and announcements about your local re-granting program, acknowledgement must be made that the program is partially supported by the Virginia Commission for the Arts and the National Endowment for the Arts. High resolution logos for the VCA and NEA can be downloaded from the Commission website www.arts.virginia.gov

In order to release the funds, the Commission must receive written confirmation that your local government has fulfilled the matching requirement no later than **February 1, 2018**. The requirement is met through an appropriation of 2017 - 2018 local tax revenues for arts organizations matching or exceeding the amount of the grant.

The confirmation on official letterhead must include the following:

1. A list of the organizations that received funding with a breakout of the Commission's \$ share and the local government's \$ share, and the total award to each organization.
2. This confirmation must take the form of the appropriate page of your jurisdiction's approved 2017 - 2018 budget and/or a copy of the check(s) to the sub-grantee(s).
3. A brief summary of how the LGCG matching grant impacts your locality.

The Commission is grateful for your contribution in making high quality arts activities available to the citizens of Virginia. Please accept our best wishes for your continued success.

Sincerely,

Margaret Vanderhaye
Executive Director

Wilson, Gwendolyn (VDSS)

From: Alexis Phillips <mail@grantapplication.com>
Sent: Tuesday, October 3, 2017 9:14 AM
To: Wilson, Gwendolyn (VDSS)
Subject: Obici Healthcare Foundation Grant Extension - Grant # 664.02

Approval of Grant Extension
Grant# 664.02
Grant Award Amount: \$32,070.00

This letter is to inform you the Obici Healthcare Foundation has granted the above referenced grant, Medicaid Outreach and Retention Enrollment, a six month no-cost extension. The original grant was scheduled to end on 9/30/2017. The extension will move the end of the grant to 9/30/2018. All reports are due and must be received before the final scheduled payment.

If you need any further assistance please contact us at 539-8810. Thank you for your assistance.

Sincerely,

Lex Phillips
Administrative Assistant
Obici Healthcare Foundation
(757) 539-8810
aphillips@obicihcf.org

BROADCAST 10441

DATE: May 9, 2017

TO: Local Department of Social Services Directors and local staff

FROM: Carl E. Ayers, Director, Division of Family Services (DFS)

SUBJECT: New Budget Line for SFY 2018 - Child Welfare Substance Abuse and Supplemental Services (LASER Budget Line 830)

CONTACTS: Deborah Tomlinson, (804) 726-7577 or deborah.tomlinson@dss.virginia.gov

The Virginia Department of Social Services (VDSS) is pleased to announce that a new LASER Budget Line 830 - Child Welfare Substance Abuse and Supplemental Services has been created to provide funding to include drug testing and treatment for children and families who are at risk due to substance abuse or misuse as well as other supplemental services. This funding is available for use beginning June 1, 2017.

Two Cost Codes support distribution and tracking of BL830 as described below:

83001 - Child Welfare Substance Abuse Services: provides funds for substance abuse testing and treatment for children and families to ensure a child's safety, permanency and well-being and to provide an informed decision regarding child removal, family support services, family reunification or termination of parental of rights.

83002 - Child Welfare Supplemental Services: provides funds to children and families to support an array of supplemental services to help meet the needs associated with social, health, emergency needs, supplies and equipment and other services that may be paid by general funds.

Funding Distribution Methodology

The total funding amount dedicated to BL830 is approximately \$1,200,000 and requires a local match of 15.5%. The same formula and variables that were used to determine each LDSS allocation in BL829 - Family Preservation and Support Program have been used to determine BL830.

Reporting requirements are the same as for BL829 and no monthly, quarterly, semi-annual, or annual report is required. VDSS DFS program staff will conduct on-site and desk reviews.

Each LDSS allocation has been uploaded in LASER on BL 830 by VDSS for the June 2017 LASER period. There is no LASER BRS request submission needed by local staff.



Franklin City Department of Social Services
FIPS 620
SFY 2018 LASER Budget Allocation

Budget Line	Budget Line Description	Federal/State	Local	Total
804	Auxiliary Grants	47,938	11,984	59,922
807	Auxiliary Grants Supportive Housing	0	0	0
808	TANF Manual Checks	1,000	0	1,000
810	TANF Emergency Assistance	500	0	500
811	IV-E (AFDC) Foster Care	40,019	0	40,019
812	IV-E Adoption Subsidy and Non-Recurring Expenses	1,092	0	1,092
813	General Relief	0	0	0
814	Fostering Futures Foster Care Assistance	0	0	0
815	Fostering Futures Federal Adoption Assistance	0	0	0
817	State Adoption Subsidy and Special Service Payments	5,354	0	5,354
818	Fostering Futures State Adoption Assistance	0	0	0
819	Refugee Resettlement	0	0	0
820	Adoption Incentive	0	0	0
829	Family Preservation (SSBG)	0	0	0
830	Child Welfare Substance Abuse and Supplemental Services	1,247	229	1,476
833	Adult Services	3,440	880	4,320

OLD/NEW BUSINESS

- A. Electric Billing Update • • • • • R. Randy Martin, City Manager
- B. USDA Grant Resolution # 2018 – 01 – Police Vehicle Replacement
- C. City Manager’s Report



Office Of The City Manager
R. Randy Martin

March 21, 2018

To: Mayor & Council Members
From: R. Randy Martin
SUBJECT: Electric Billing Update

Enclosed is an updated electric service summary billing report for the most recent billing period shown as February, 2018 with totals for the fiscal year to date. The total February billing to electric customers was \$1.413 million compared to the January billing of \$2.102 million. This reflects a decrease in the bills of \$689,383.99 or a 32.8% reduction.

The average residential only electric bill for February, 2018 reflected a usage of 1,566 kWh and totaled \$191.58. By comparison, the previous month's elevated bills reflected a usage of 2,661 kWh and an average bill of \$319.88 for residential electric service only. This is an average reduction of \$128.30 per residential customer or 40.1%.

The VMEA bill for wholesale power purchases for February, 2018 totaled \$955,966.00 as compared to the January, 2018 bill of \$1,410,574.00. This reflects a 32.3% reduction between the billing periods.

For information, staff contacted the State Corporation Commission (SCC) to inquire about statewide "high bill" contact data the agency has received this year compared to the prior year for all regulated electric utilities under SCC review. Even though the city is not subject to SCC oversight, the SCC data provides comparables for consideration of the "high bill" concerns in Franklin compared to other utilities that experienced the same weather related impacts. The SCC "high bill" calls or complaints were reported as follows:

- December, 2017 contacts were down from December, 2016 by 27%
- January, 2018 contacts were up 173% over January, 2017
- February, 2018 contacts were up 152% over February, 2017.

I think it is safe to say, this data confirms that electric utility providers throughout the state and their customers were impacted in like manner to Franklin utility customers by the extremely cold temperatures and severe weather events this winter and the resulting higher bills sent for services received in the December and January timeframe. Contacts or complaints rose dramatically when these bills were received in the months that followed.

As for the analysis of electric meter reading and billing authorized by Council, I had previously reported that Director Bly and I had been in contact with at least one firm with expertise in doing such analysis. We have since contacted three additional firms. I will provide a further report at the meeting on March 26th as we are still awaiting responses from two of the firms. I expect to finalize an agreement with a provider very soon after receiving these additional responses so that the effort can get underway. Based upon discussions to date, I am hopeful the assessment can be completed within 60 – 90 days after an agreement is reached with a provider.

Enclosure

	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Totals
RS-401									
# of Customers	4640	4654	4639	4646	4534	4531	4512	4506	36662
Kwh	6,958,981	5,633,048	3,899,183	4,056,893	4,973,174	7,729,927	12,008,607	7,057,882	52,317,695
Amount	879,971.93	697,588.76	496,311.17	512,172.89	620,535.27	938,851.64	1,443,296.58	863,253.68	\$ 6,451,981.92
SGS Single-405									
# of Customers	411	418	408	407	405	410	409	406	3274
Kwh	455,561	400,791	285,959	316,725	300,103	445,745	676,085	445,584	3,326,553
Amount	49,858.29	42,770.29	34,142.05	37,015.18	34,445.25	48,697.16	71,177.26	48,630.99	\$ 366,736.47
SGS Three-402/406									
# of Customers	166	165	165	165	162	163	161	161	1308
Kwh	432,868	418,765	325,559	317,752	288,665	347,783	473,215	379,970	2,984,577
Amount	42,679.17	42,603.33	35,467.66	34,728.54	31,820.19	37,615.48	49,819.09	40,713.70	\$ 315,447.16
MGS-D Single-404									
# of Customers	4	4	4	4	4	4	4	4	32
Kwh	151,713	102,535	87,418	93,336	75,447	79,597	90,433	77,886	758,365
Amount	8,830.16	5,995.79	5,138.34	5,474.02	4,459.35	4,694.73	5,309.37	4,597.70	\$ 44,499.46
Demand Usage	311.720	235.630	219.740	216.160	215.800	206.787	229.470	204.590	1839.897
Amount	4,666.49	3,527.34	3,289.51	3,235.95	3,230.46	3,095.60	3,435.12	3,062.64	\$ 27,543.11
MGS-D Three-407									
# of Customers	66	64	64	64	65	65	65	65	518
Kwh	2,251,718	2,174,794	1,776,571	1,857,021	1,721,265	1,771,090	2,136,186	1,860,691	15,549,336
Amount	134,770.12	129,114.29	106,527.10	111,090.24	103,480.16	106,306.26	127,014.50	111,388.41	\$ 929,691.08
Demand Usage	5,135.270	4,277.310	4,416.850	4,455.980	4,381.940	10,548.952	5,832.530	5,090.820	44,139.652
Amount	81,535.98	64,031.29	66,120.32	66,705.96	65,597.65	157,917.82	87,313.00	76,209.51	\$ 665,431.53
LGS-403									
# of Customers	5	5	5	5	5	5	5	5	40
Kwh	1,350,480	1,252,800	918,000	1,117,440	1,003,920	888,480	936,000	944,880	8,412,000
Amount	72,043.17	66,921.81	49,368.25	59,824.88	53,873.02	47,820.50	50,311.98	50,777.56	\$ 450,941.17
Demand Usage	2,421.120	2,379.360	2,295.600	2,226.720	2,054.640	1,675.200	1,873.200	1,877.040	16802.880
Amount	39,682.17	38,997.71	37,624.88	36,495.94	33,675.55	27,456.51	30,701.75	30,764.68	\$ 275,399.19
MGS-I Single-451									
# of Customers	4	4	4	4	4	4	4	4	32
Kwh	45,948	29,564	41,992	17,193	27,152	16,440	39,517	27,010	244,816
Amount	1,513.89	2,606.29	3,618.67	1,598.53	2,409.80	1,537.20	3,417.05	2,398.23	\$ 19,099.66
Demand Usage	311.720	144.640	122.000	255.000	192.400	193.120	80.960	399.300	1699.140
Amount	4,666.49	983.56	829.60	1,734.00	1,308.32	1,313.22	550.53	2,715.25	\$ 14,100.97
MGS-I Three-453									
# of Customers	44	44	43	43	43	43	43	43	346
Kwh	478,571	405,437	336,230	325,666	320,890	356,100	599,357	383,034	3,205,285
Amount	44,458.61	37,580.92	31,745.29	30,785.79	30,396.74	33,264.92	53,080.62	35,458.96	\$ 296,771.85
Demand Usage	15,523.200	2,931.100	1,685.820	1,306.190	1,517.900	1,870.327	1,823.170	1,601.650	28,259.357
Amount	21,196.10	46,859.44	11,463.52	9,968.97	10,321.72	12,718.23	12,397.52	10,891.23	\$ 135,816.73
MS Single -408									
# of Customers	70	70	70	70	70	70	70	70	560
Kwh	86,094	71,109	51,246	61,140	72,324	109,246	166,300	116,928	734,387
Amount	10,331.78	8,734.50	6,617.27	7,671.92	8,864.03	12,799.50	18,880.89	13,618.37	\$ 87,518.26
MS Three -409									
# of Customers	51	52	52	52	52	52	51	52	414
Kwh	1,167,792	1,038,405	1,040,613	816,600	1,189,116	903,376	1,237,014	1,007,157	8,400,073
Amount	125,807.60	112,042.36	111,727.08	88,402.12	128,106.63	97,649.61	133,185.95	108,711.63	\$ 905,632.98
Church & Synagogue-419									
# of Customers	6	6	6	6	6	6	6	6	48
Kwh	48712	35317	35742	28434	23974	29600	44761	42599	289139
Amount	7,183.25	5,156.45	5,166.12	4,042.86	3,387.73	4,208.05	6,643.05	6,283.18	\$ 42,070.69
Church & Synagogue-429									
# of Customers	1	1	1	1	1	1	1	1	8
Kwh	4000	5040	4000	2960	3280	5920	10480	6000	41680
Amount	519.60	687.88	519.60	353.31	403.09	830.28	1,568.12	843.22	\$ 5,725.10
Church & Synagogue-440									
# of Customers	1	1	1	1	1	1	1	1	8
Kwh	5680	3680	8720	0	0	2240	3600	5200	29120
Amount	791.44	467.82	1,283.35	22.00	22.00	272.72	454.88	713.77	\$ 4,027.98
Church & Synagogue-418									
# of Customers	12	12	12	12	12	12	12	12	96
Kwh	25654	21040	14109	13636	11355	20886	38292	24445	169417
Amount	3,271.85	2,667.20	1,727.79	1,679.34	1,419.53	2,654.99	5,085.16	3,137.72	\$ 21,643.58
Church & Synagogue-443									
# of Customers									0
Kwh									0
Amount									\$ -
Cycle & Save									
# of Customers	1760	1750	1744	1741	1697	1699	1690	1690	13771
Amount	-10,002.50	-9,947.50	-9,922.50	-9,902.50	-9,679.50	-9,692.50	-9,647.50	-9,647.50	\$ (78,442.00)
Dusk to Dawn									
# of Customers	411	409	407	405	401	402	399	402	3236
Amount	8,496.95	8,413.70	8,380.70	8,358.70	8,201.70	8,347.70	8,292.70	8,380.70	\$ 66,872.85
Surge Suppressors									
# of Customers	84	86	84	84	83	85	84	84	674
Amount	420.00	430.00	420.00	420.00	415.00	425.00	420.00	420.00	\$ 3,370.00
Generlink									
# of Customers	2	2	2	2	2	2	2	2	16
Amount	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	\$ 200.00
Total Kwh Sold	13,463,772	11,592,325	8,825,342	9,024,796	10,010,665	12,706,430	18,459,847	12,379,266	96,462,443
Total Amount	\$ 1,382,030.86	\$ 1,154,937.69	\$ 889,359.74	\$ 894,861.62	\$ 1,023,622.79	\$ 1,337,203.04	\$ 1,969,244.50	\$ 1,290,527.12	\$ 9,941,787.36
Total Amount Other	\$ (1,060.55)	\$ (1,078.80)	\$ (1,096.80)	\$ (1,098.80)	\$ (1,037.80)	\$ (894.80)	\$ (909.80)	\$ (821.80)	\$ (7,999.15)
Demand Usage	23,703.030	9,968.040	8,740.010	8,460.050	8,362.680	14,494.386	9,839.330	9,173.400	92,740.926
Demand Amount	\$ 151,747.23	\$ 154,399.34	\$ 119,327.83	\$ 118,140.82	\$ 114,133.70	\$ 202,501.38	\$ 134,397.92	\$ 123,643.31	\$ 1,118,291.53

TOTAL BILLED	\$ 1,532,717.54	\$ 1,308,258.23	\$ 1,007,590.77	\$ 1,011,903.64	\$ 1,136,718.69	\$ 1,538,809.62	\$ 2,102,732.62	\$ 1,413,348.63	\$ 11,052,079.74
ADJUSTMENTS	\$ (1,502.43)	\$ (21,804.37)	\$ (17,453.59)	\$ 16,834.07	\$ 5,382.06	\$ 1,729.01	\$ (91,830.35)	\$ (3,769.22)	\$ (112,414.82)
ADJUSTED BILLING	\$ 1,531,215.11	\$ 1,286,453.86	\$ 990,137.18	\$ 1,028,737.71	\$ 1,142,100.75	\$ 1,540,538.63	\$ 2,010,902.27	\$ 1,409,579.41	\$ 10,939,664.92
TOTAL PAYMENTS**	\$ 890,694.86	\$ 1,561,334.22	\$ 1,399,586.77	\$ 1,134,434.73	\$ 978,646.24	\$ 997,043.24	\$ 1,176,450.57	\$ 1,793,078.75	\$ 9,931,269.38
Variance (collected over billed)	\$ 640,520.25	\$ (274,880.36)	\$ (409,449.59)	\$ (105,697.02)	\$ 163,454.51	\$ 543,495.39	\$ 834,451.70	\$ (383,499.34)	\$ 1,008,395.54

**Total Payments reflects the payments received by customers monthly, payment could be for any billing period.



*Office Of The City Manager
R. Randy Martin*

March 21, 2018

To: Mayor & Council Members
From: R. Randy Martin
SUBJECT: USDA Grant Resolution # 2018 – 01 – Police Vehicle Replacement

I am pleased to report that the USDA has awarded a grant for \$25,000 toward the purchase of one replacement Police vehicle. The Council; had previously authorized a grant application for the purchase of two vehicles, but unfortunately only one was received. The City has previously received USDA grants to assist with vehicle replacements. I congratulate the Police Department for once again being successful in this endeavor.

Action Recommended: Approve Resolution # 2018 - 01

Enclosure

RESOLUTION OF GOVERNING BODY OF

CITY OF FRANKLIN

2018 - 01

The CITY COUNCIL of the CITY OF FRANKLIN, consisting of 7 members, in a duly called meeting held on the 26th day of March, 2018 at which a quorum was present RESOLVED as follows:

BE IT HEREBY RESOLVED that, in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development, (the Government) in the PURCHASE OF POLICE VEHICLES AND EQUIPMENT to serve the community, the CITY COUNCIL does hereby adopt and abide by the covenants contained in the agreements, documents, and forms required by the Government to be executed.

BE IT FURTHER RESOLVED that the MAYOR and CITY MANAGER of the CITY OF FRANKLIN be authorized to execute on behalf of CITY COUNCIL the above-referenced agreements and to execute such other documents including, but not limited to, debt instruments and security instruments as may be required in obtaining the said financial assistance.

This Resolution, along with a copy of the above-referenced documents, is hereby entered into the permanent minutes of the meetings of this CITY COUNCIL.

CITY OF FRANKLIN
(ENTITY NAME)

By: _____

Attest: _____

CERTIFICATION

I hereby certify that the above resolution was duly adopted by the CITY COUNCIL of the CITY OF FRANKLIN in a duly assembled meeting on the 26th day of March, 2018.

Secretary/Clerk

COUNCIL/STAFF REPORTS ON BOARDS & COMMISSIONS